How to Register!

With our walk websites, we want to make sure you have the tools you need to register yourself and your team successfully! A couple of important notes:

1) **Creating a new username and password**
   EVERYONE who has never registered to walk will need to create a new username and password. The good news? Once you create your new username and password you will be able to use this login each season moving forward. All your contacts and emails will be saved from season-to-season.

   **Forgot Your Password?**
   2) You can always [CLICK HERE](#) to reset it.

   **Best Internet Browsers to Use**
   3) We recommend using Chrome, Firefox or Safari (for Mac users) to maximize your overall experience with the new sites. Other browsers have strict pop up blockers and other compatibility issues that may affect the functionality of the sites.
Getting Started

**Step 1**
- Begin your registration process by clicking on one of the multiple registration buttons on the event home page. **You can form a new team, join an existing team or register as an individual.** As a reminder, all new registrants will have to create a new username and password.
Step 2

- Once you’ve clicked on the registration button create your team name and designate if you are a *Friends & Family* or *Corporate Team*.

- Note the progress bar at the top of your screen. Use that to track how far along you are in the registration process.

- You can also register as an individual or join a team on this screen by clicking on the links below the “Next” button.
Step 3

- **Choose your participant type:** Select a *Walk to End Lupus Now Walker*. These require a $10 registration fee. The registration fee goes towards your walk goal! Please give us a call at 704-716-5640 or email marketing@lupusnc.org if you wish to receive a scholarship.

- **Set Your Fundraising Goal:** As a *Walk to End Lupus Walker* your fundraising goal will default set to $250, but we encourage you to raise that goal! Your goal can be any amount you wish!

- **Initial Gift Donation:** You have the opportunity to “kick-start” your fundraising campaign by making an initial donation to yourself. Choose an amount and your donation will appear instantly after you complete the registration process! If you wish to donate to someone else, please finish registering and then search for their name. Questions? Call us at 704-716-5640 or email us at marketing@lupusnc.org. We will be happy to walk you through the process.
Step 4

- Fill in all required fields to complete your registration. IMPORTANT: This is where you will create your username and password.
- Please note: if you will be registering multiple individuals please ensure to have their contact information. Our site only allows unique email address for each registration. Providing your mailing information for each registrant means you will receive multiple communication from us.
Step 5

- **Agree to Waiver:** Check the box at the bottom right hand corner of the page to agree to the waiver and click the “next step” box.

Step 6:

- **You’re almost there!** Review your registration information and click the “Complete Registration” button.
Step 7:

- Once you’ve completed your registration, you’ll receive a notification that your registration has been completed successfully. Congratulations!

- You will then be automatically directed to your personal Fundraising Center. Be sure to reference the “Make Your Fundraising Center Do the Work for You” document in the Fundraising Tips and Tools tab to begin your fundraising efforts.

- You will also receive an email notification confirming your registration.

Follow these easy steps to get registered and start your fundraising today!

Still have questions? Contact us at marketing@lupusnc.org or 704-716-5640.

Thank you for all your support!

The Lupus Foundation of America, North Carolina Chapter